

EVIDENCE OF COMPETENCY – Small Animal Certificate IV RPL - PART B

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Please complete the following check-list as accurately as you can as this will assist you and Smart Bowen Pty Ltd in the process of RPL. Return the completed “Evidence of Competency” forms along with your application and the appropriate evidence to the address above.

Please do not e-mail these documents, they must be in hard copy.

The task initially appears somewhat daunting, however if you read the ‘Element’ and the ‘Performance Criteria’ it is not as bad as it first seems. You will find that some of these elements and the performance criteria are covered several times within the Competency Units.

If you work through the document you may find that you already have a statement of attainment for some of the units. If you have a statement of attainment with the matching title there is no need to tick the boxes, just submit notarised copies of your certificate or statement of attainment (i.e. Senior First Aid covers the Unit HLTF301B Apply First Aid

If you have some other form of acknowledgement from your previous studies or your work place, check them off against the list so that it simplifies the RPL process. Where you have these pieces of evidence you will probably find that they covered the unit well, they do not have to match perfectly. Do not despair if there appears to be gap between what you have evidence for, and what is required, as this will show us what units of study you may be required to complete to achieve your final goal.

In the “EVIDENCE SUBMITTED” column please indicate what evidence you have supplied so that it can be cross-matched easily by our staff. **REMEMBER** that your previous work experience can assist you in gaining RPL’s, and statutory declarations can be used as evidence to support your claims. Please complete the enclosed Statutory Declaration and sign it stating that all of the information you have supplied in the application is true and correct.

Send in as much evidence as you can to support you application.

Have you studied the following units before? If yes, when and where? – Complete the following chart

Unit Number	Unit Name	Have you studied this unit of competency?	YES	NO	When?	Where?
HLTFA301B	Apply first aid					
HLTIN301A	Comply with infection control policies and procedures in health work					
HLTCOM5A	Administer a Practice					
HLTCOM6A	Make referrals to other health care professionals when appropriate.					
RUV1101A	Prepare for animal care work					
RUV2107A	Provide basic first aid for animals					
RUV2102A	Follow OHS procedures in an animal care environment					
RUV3503A	Work effectively in the companion animal industry					

Unit Number	Unit Name	Have you studied this unit of competency?	YES	NO	When?	Where?
VPAU210	Apply the principles of basic anatomy and physiology to dogs and other small animals					
VPAU211	Work within a Small Animal Bowen Therapy framework					
VPAU212	Provide the Small Animal Bowen therapy health assessment					
VPAU213	Plan the Small Animal Bowen therapy treatment strategy					
VPAU224	Provide the Small Animal Bowen Therapy treatment					

Indicate which Units of Study you wish to apply for Credit Transfer or Recognition of Prior Learning

Unit Number	Unit Name	What recognition are you applying for in this unit of competency ?	Credit Transfer (CT)	Recognition of Prior Learning (RPL)
HLTFA301B	Apply first aid			Not applicable
HLTIN301A	Comply with infection control policies and procedures in health work			
HLTCOM5A	Administer a Practice			
HLTCOM6A	Make referrals to other health care professionals when appropriate.			
RUV1101A	Prepare for animal care work			
RUV2107A	Provide basic first aid for animals			
RUV2102A	Follow OHS procedures in an animal care environment			

Unit Number	Unit Name	What recognition are you applying for in this unit of competency ?	Credit Transfer (CT)	Recognition of Current Competency (RCC)
RUV3503A	Work effectively in the companion animal industry			
VPAU210	Apply the principles of basic anatomy and physiology to dogs and other small animals			
VPAU211	Work within a Small Animal Bowen Therapy framework			
VPAU212	Provide the Small Animal Bowen therapy health assessment			
VPAU213	Plan the Small Animal Bowen therapy treatment strategy			
VPAU224	Provide the Small Animal Bowen Therapy treatment			

UNIT HLTIN301A**Comply with infection control policies and procedures in health work****Unit Descriptor**

This unit of competency describes the skills and knowledge required for workers to comply with infection control policies and procedures. All procedures must be carried out in accordance with current infection control guidelines, Australian and New Zealand Standards for maintaining infection control and the policies and procedures of the organisation

This unit acknowledges the importance of complying with an effective infection control strategy that ensures the safety of the client (or end-user of health-related products/services), maintains personal protection and prevents the transmission of infections from person to person

All tasks must be carried out in accordance with State or Territory legislative requirements that affect work practices of the organisation and/or worker

Questions	Answers		What is your evidence?	Result
	Yes	No		
<p>Do you have infection control guidelines to follow in your clinic?</p> <p>Do you have policies and procedures for the <i>precautions</i> to prevent the spread of infection in your clinical practice including the <i>additional precautions</i> that could be used when standard precautions alone may not be sufficient to prevent transmission of infection?</p> <p>Does it describe how to minimise contamination of materials, equipment and instruments by aerosols and splatter?</p>				
<p>Does your policies and procedures manual describe how to:</p> <ul style="list-style-type: none"> • identify infection risks and implement an appropriate response and a standard for documentation and reporting activities and tasks that put clients and/or other workers at risk? • how to respond appropriately to situations that pose an infection risk, and how to follow procedures for risk control and risk containment for specific risks? • how to follow protocols for care following exposure to blood or other body fluids as required? 				

Questions	Answers		What is your evidence?	Result
	Yes	No		
<ul style="list-style-type: none"> how to place appropriate signs when and where appropriate for the removal of spills in accordance with the policies and procedures of the organisation? 				
<p>Do you have documentation on personal hygiene describing how:</p> <ul style="list-style-type: none"> To implement hand care procedures and to maintain hand hygiene by washing hands following established hand-washing procedures before and after client contact and/or after any activity likely to cause contamination? to cover cuts and abrasions with water-proof dressings and change as necessary? 				
<p>Does your policies and procedures manual describe”:</p> <ul style="list-style-type: none"> how to wear personal <i>protective clothing and equipment</i> that complies with Australian/New Zealand Standards, and is appropriate for the intended use, and there is a need to change protective clothing and gowns/aprons daily, more frequently if soiled and where appropriate, after each client contact? 				
<p>Do you have policies and procedures to limit contamination such as:</p> <ul style="list-style-type: none"> how to demarcate and maintain clean and contaminated zones in all aspects of health care work, and to confine records, materials and medicaments to a well designated clean zone? how to confine contaminated instruments and equipment to a well-designated contaminated zone? 				

Questions	Answers		What is your evidence?	Result
	Yes	No		
<p>Do you have policies and procedures for the handling, packaging, labelling, storing, transporting and disposing of clinical and other waste?</p>				
<p>Do you have policies and procedures for cleaning environmental surfaces such as:</p> <ul style="list-style-type: none"> • the wearing of personal protective clothing and equipment during cleaning procedures • the cleaning of all work surfaces with a neutral detergent and warm water solution before and after each session or when visible soiled? • how to decontaminate equipment requiring special processing in accordance with quality management systems to ensure full compliance with cleaning, disinfection and sterilisation protocols? • to replace surface covers where applicable (linen on your treatment table) • to maintain and store cleaning equipment? 				

HLTCOM405B Administer a practice

This unit of competency describes the skills and knowledge required to provide administration for a clinical health practice according to the size and scale of the business.

Questions	Answers		What is your evidence?	Result
	Yes	No		
<p>When you established and to maintain your practice, do you:</p> <p>a. Have a policies and procedures manual which identifies routine administration tasks?</p> <p>b. And how they are to be performed?</p>				
<p>Do you have a system:</p> <p>a. for financial documentation and to record all the transaction</p> <p>b. If you do have one, what system do you use?</p>				
<p>Have you identified and recorded practice management strategies such as:</p> <p>a. a business plan?</p> <p>b. If yes, does it identify a marketing strategy?</p> <p>c. Do you have a stock control system if you are selling product from your clinical practice?</p>				
<p>Do you have a personnel management strategy in place?</p> <p>a. Does it cover a human resources strategy?</p>				

Questions	Answers		What is your evidence?	Result
	Yes	No		
<p>Do you have a personnel management strategy in place?</p> <p>b. Do you use a system for payroll and employee records?</p> <p>c. If yes, what system do you use?</p>				

Make referrals to other health care professionals when appropriate. (HLTCOM6A)

This unit describes the skills required to arrange referrals to other health care professionals

Questions	Answers		What is your evidence?	Result
	Yes	No		
<p>Do you formulate a referral plan for client/patients:</p> <ul style="list-style-type: none"> • after you determine the <i>need for referral to other health care professionals /services?</i> • communicate the need for referral to the client/patient including the financial aspects of the referral? 				
<p>To interact with other health care professionals you need to:</p> <ul style="list-style-type: none"> • be able to identify a range of complementary health care professionals and services for the client • consult a range of Complementary health care professionals and support services to determine the most appropriate source for referral for the client? • relate effectively and knowledgeably with other health care professionals? 				
<p>When arranging a referral to an appropriate source for clients do you:</p> <ul style="list-style-type: none"> • arrange the contact to the health care professional and/or service to whom clients are to be referred, and transfer of copies of client/patient records to the appropriate referral source ? • do you include the client in referral communications and provide them with written referrals and record referrals in your case notes? • do you brief the appropriate health professional/service on reason for the referral? 				

RUV1101A Prepare for animal care work

Unit Descriptor

This unit of competency covers the process of preparing to work in the animal care industry.

It requires the ability to observe safe work practices, communicate with others and contribute to a productive work environment. Preparing to work with animals requires knowledge of communication procedures, systems and technology and industry expectations of conduct, presentation and work performance. In addition to legal and ethical responsibilities, all units of competency in the Animal Care and Management Training Package have the requirement for animals to be handled gently and calmly. The individual is required to develop an empathetic understanding of animals in their care, so that stress and discomfort can be minimized. The work functions within this unit require the demonstration of knowledge by recall in a narrow range of areas. One would be expected to perform a sequence of routine tasks under clear direction, demonstrate basic practice skills, and receive and pass on messages or information. All tasks would be conducted under strict and direct supervision.

Questions	Answers		What is your evidence?	Result
	Yes	No		
<p>When observing safe work practices do you:</p> <ul style="list-style-type: none"> • use personal protective clothing and equipment according to best practice standards when completing work tasks? • check the safety of treatment tables, tools and equipment before use? • ensure that correct manual handling techniques are used in your business? • ensure that supervisors are immediately informed verbally when there is an emergency if appropriate? • have safety procedures involved in the handling of hazardous substances are followed as required. • have safety procedures to protect the health and safety of people in the workplace are followed. 				
<p>When communicating with others do you:</p> <ul style="list-style-type: none"> • ensure that instructions and notices are interpreted and observed by others? 				

Questions	Answers		What is your evidence?	Result
	Yes	No		
<ul style="list-style-type: none"> • How do you ensure that simple messages from clients are taken and passed on to supervisors? • How do you ensure that communication is conducted in a courteous manner? 				
<p>Do you contribute to a productive work environment by:</p> <ul style="list-style-type: none"> • monitoring work practices contribute positively to quality, productivity and conditions, and promote cooperation and good relationships in the work environment • monitor that Bowen Therapy industry expectations of conduct and presentation are determined and observed • showing how information on working in the industry including employment terms and conditions is collected. • monitor that work practices are consistent with workplace standards relating to anti-discrimination and workplace harassment? 				

RUV2107A Provide basic first aid for animals**Unit Descriptor**

This unit of competency covers the process of providing essential first aid for animals by recognising and responding to an emergency using basic life support measures. The first aider is not expected to deal with complex casualties or incidents, but to provide an initial response where first aid is required.

Providing basic first aid for animals requires the ability to respond positively to emergencies in line with practised actions and demonstrate basic first aid casualty management principles. It also requires knowledge of the use of safe work practices, the animal emergency network, and first aid casualty management principles and zoonotic diseases.

In addition to legal and ethical responsibilities, all units of competency in the Animal Care and Management Training Package have the requirement for animals to be handled gently and calmly. The individual is required to develop an empathetic understanding of animals in their care, so that stress and discomfort can be minimized.

The work functions within this unit require the demonstration of basic operational knowledge in a moderate range of areas and the application of a defined range of skills. One would be expected to apply known solutions to a limited range of predictable problems.

Questions	Answers		What is your evidence?	Result
	Yes	No		
<p>When you assess an emergency situation do you?</p> <ul style="list-style-type: none"> • know how to recognize Emergency situations? • know how to identify physical hazards to self, bystanders, the public and the animal? • take appropriate action to minimize the immediate risk to self, bystanders, the public and the animal? • to assess the physical condition and vital signs of the animal? 				
<p>When applying basic first aid and basic care how do you:</p> <ul style="list-style-type: none"> • ensure that the animal is reassured in a caring manner and made comfortable using available resources? 				

Questions	Answers		What is your evidence?	Result
	Yes	No		
<ul style="list-style-type: none"> • ensure that the animal is handled safely and humanely to minimize pain and further injuries? • provide Basic first aid care in accordance with established animal first aid procedures? • seek First aid assistance from others as appropriate and required? • ensure that Occupational health and safety (OHS) procedures and personal protective equipment (PPE) are used at all times when handling animals? 				

RUV2102A Follow OHS procedures in an animal care environment

This unit of competency covers the process of following organisational occupational health and safety (OHS) policies and procedures in an animal care environment. It requires the ability to follow workplace procedures in hazard identification and risk control, observe safe practices during work operations and participate in arrangements for maintaining the health and safety of the workplace. Following OHS policies and procedures requires knowledge of employee and employer responsibilities under the OHS Act; organisational procedures relating to hazards, fires, emergencies, accidents, evacuations and risk control; and OHS signs and symbols relevant to an area of work.

Questions	Answers		What is your evidence?	Result
	Yes	No		
<p>When following organisational procedures for hazard identification and risk control as per your Policies and Procedures do you:</p> <ul style="list-style-type: none"> ensure that hazards in the workplace are recognized and reported to designated personnel after being assessed? ensure that workplace procedures and work instructions for controlling risks are followed accurately? have checking mechanisms in place to ensure safe work practices including OHS are followed accurately? have in place ensure risks to self, bystanders, the public and animals are recognised and action is taken to eliminate or reduce them? have checking mechanisms do you have in place to ensure safety training is undertaken as directed. 				
<p>Do you observe safe practices during work operations by:</p> <ul style="list-style-type: none"> having personal protective clothing and equipment available for use, and maintained and that is it stored appropriately? ensure that basic safety checks on all equipment are undertaken before operation according to organizational procedures? ensure that hazards associated with the handling of hazardous substances are identified and reported to supervisor in accordance with organisational procedures? 				

Questions	Answers		What is your evidence?	Result
	Yes	No		
<p>Ensure that work is carried out in safe manner by:</p> <ul style="list-style-type: none"> • defining procedures are followed to ensure personal safety and are recorded in the businesses policies and procedures manual. • ensure that work carried out in a manner that ensures the safety of self, others and animals? • ensuring that clinical waste is disposed of in line with industry standards and legislative requirements? 				
<p>Participate in maintaining a safe workplace by having:</p> <ul style="list-style-type: none"> • individuals give input into the ongoing monitoring of and reporting on all aspects of workplace safety in your business? • in single person business raise OHS issues with yourself and in accordance with organizational procedures and relevant OHS legislation? • development of effective solutions to control the level of risk associated with organizational activities. 				

RUV3503A Work effectively in the companion animal industry

Unit Descriptor

This unit of competency covers the process of working effectively on an individual basis and with others within the companion animal industry. The industry may include pet shops, boarding kennels and catteries; companion animal training, grooming and / or breeding establishments; and mobile animal facilities.

Working effectively in the companion animal industry requires the ability to organise, prioritise and complete daily work activities, work ethically with animals, communicate effectively with clients and keep accurate records. It requires knowledge of relevant legislative and organisational requirements, animal welfare practices, occupational health and safety (OHS) policies and procedures and organisational record-keeping systems.

In addition to legal and ethical responsibilities, all units of competency in the Animal Care and Management Training Package have the requirement for animals to be handled gently and calmly. The individual is required to develop an empathetic understanding of animals in their care, so that stress and discomfort can be minimised.

The work functions in this unit involve the identification and application of knowledge and skills to a wide variety of contexts with depth in some areas. One would be expected to identify, analyse and evaluate information from a variety of sources, take responsibility for one's own outputs and have limited responsibility for the quantity and quality of the output of others.

Questions	Answers		What is your evidence?	Result
	Yes	No		
<p>Do you organise and complete daily work activities such as:</p> <ul style="list-style-type: none"> • identify your own role and responsibilities and confirm this with supervisor in accordance with organisational requirements if applicable? • identify and prioritize work tasks and completed within designated time frames and in accordance with task requirement?. • promptly identify factors affecting the achievement of task instructions and reported to supervisor if applicable? • use organisational equipment is as required to complete work tasks within designated timeframes? • perform daily routines in accordance with safe work practices and OHS requirements? 				

Questions	Answers		What is your evidence?	Result
	Yes	No		
<p>Do you work ethically with companion animals by:</p> <ul style="list-style-type: none"> identifying companion animals in the workplace using common names? handle animals ethically in accordance with relevant legislative requirements? work with animals is performed in a humane manner that optimises animal health and welfare? 				
<p>Do you communicate effectively with clients by:</p> <ul style="list-style-type: none"> identifying the Clients' needs and respond to them in accordance with organisational policies and procedures? communicate with clients in a professional and courteous manner? use questioning and active listening techniques to determine client requirements? 				
<p>Do you maintain companion animal records such as:</p> <ul style="list-style-type: none"> gather data and document procedures in accordance with organisational policies and procedures and task requirements? Record data and maintain it in the organisational record-keeping system? 				

VPAU 210 Apply the principles of basic anatomy and physiology to dogs and other small animals

This unit is concerned with understanding and applying knowledge of basic anatomy and physiology of dogs but is relevant to other small animals.

All animals must be treated with due respect and integrity, their treatment complying with any regulations or legislation pertaining to working with animals e.g. State Veterinary ACTs, the “Cruelty to Animals ACT” or “Animal Welfare ACT”, etc.

Questions	Answers Yes No		What is your evidence?	Result
<p>Using the knowledge of basic anatomy, physiology and conformation of dogs and other small animals can you:</p> <ul style="list-style-type: none"> • correctly identify conformation and basic points of the dog or other small animals? • correctly identify conformation faults in the dog or other small animals? • determine through palpation, the health of the cell, tissue and structure and their function? • adapt the application of Bowen therapy technique to the different small animal species? 				
<p>Do you select the Bowen Therapy technique appropriate to the anatomy and physiology of the small animal species by:</p> <ul style="list-style-type: none"> • analysing key aspects of the anatomy and physiology in relationship to Bowen therapy? 				

Questions	Answers		What is your evidence?	Result
	Yes	No		
<ul style="list-style-type: none"> • using a variety of methods to assess the health status of the animal? • what means would you use? 				

VPAU211 Work within a small animal Bowen therapy framework

This unit describes the knowledge and skills required to work effectively within a small animal Bowen therapy framework.

All animals must be treated with due respect and integrity, their treatment complying with any regulations or legislation pertaining to working with animals e.g. State Veterinary ACTs, the “Cruelty to Animals ACT” or “Animal Welfare ACT”, etc.

Questions	Answers		What is your evidence?	Result
	Yes	No		
<p>Demonstrate commitment to the central philosophies of Small Animal Bowen Therapy practice by knowing how to:</p> <ul style="list-style-type: none"> • define and demonstrate the Small Animal Bowen Therapy and the Bowen Therapy technique to owner. • describe the historical development of Bowen Therapy to owner or the public. • identify and explain the central philosophies of Bowen Therapy to owners or the public. • apply the Bowen Therapy philosophy to interpret small animal health issues. 				
<p>Can you identify and describe the principles and practices of Small Animal Bowen Therapy to the owner such as:</p> <ul style="list-style-type: none"> • the major methods of treatment used in Small animal Bowen Therapy ? • clarifying the assessment techniques in Small Animal Bowen Therapy for the owners? 				

Questions	Answers		What is your evidence?	Result
	Yes	No		
<p>Can you present the Small Animal Bowen Therapy framework to the community by:</p> <ul style="list-style-type: none"> • explaining in an easily understood way, in a one-to-one and group setting, the practices and principles of Small Animal Bowen Therapy? • provide answers to enquiries are clarified and appropriate information? • explain the importance of the owner in bringing relevant data to the consultation? • discuss alternative sources of information/advice with the owner? 				
<p>Demonstrate how you work within clinical, field and regulatory guidelines by:</p> <ul style="list-style-type: none"> • clarifying clinical and field guidelines ? • following legal and regulatory guidelines? • using relevant documentation? 				

VPAU212 Provide the small animal Bowen therapy health assessment

This unit covers the knowledge and skills required to observe the condition of the client (horse or larger animal) and gather information relevant to the case in order to plan and provide effective Equine Bowen Therapy treatments.

All horses must be treated with due respect and integrity, their treatment complying with any regulations or legislation pertaining to working with animals e.g. State Veterinary ACTs, the “Cruelty to Animals ACT” or “Animal Welfare ACT”, etc.

Questions	Answers Yes No		What is your evidence?	Result
<p>When determining the scope of the assessment and the client’s needs, do you:</p> <ul style="list-style-type: none"> • establish the small animal owner’s reasons for seeking a consultation and the signs and symptoms experienced are identified? • assess the client’s suitability for treatment based on client history, small animal Bowen therapy principles and clinic/personal policies? • clearly explained the equine Bowen Therapy treatment and any limitations of that treatment to the owner? • explored and clarified the client’s owner expectation of the treatment outcome? • identify factors that may influence or limit assessment in consultation with the client’s owner and explain any such limitations, and discuss how they may be overcome? • explain the professional small animal Bowen Therapy practice guidelines and parameters of the role are explained to the client’s owner as the basis of treatment and case management. 				

Questions	Answers		What is your evidence?	Result
	Yes	No		
<ul style="list-style-type: none"> • refer the client to other small animal health care professionals where the needs of the client are identified as beyond the scope of the treatment able to be provided, or if in the opinion of the practitioner the needs of the client are best met by doing so. 				
<p>Do you record an accurate history of the client by:</p> <ul style="list-style-type: none"> • seeking in a professional manner, preliminary information required from the client’s owner for completing the client’s history to complement assessment? • record in a form that can be interpreted readily by other professionals, accurate, relevant and well organised information that is collected? • manage information in a confidential and secure way? 				
<p>When you prepare the client for assessment do you:</p> <ul style="list-style-type: none"> • obtain informed consent from the client’s owner prior to conducting assessment in accordance with relevant legislation and regulations? • establish and respected the small animal client boundaries at all times? • use safe handling equipment when handling the small animal for assessment and treatment process? 				

Questions	Answers		What is your evidence?	Result
	Yes	No		
<ul style="list-style-type: none"> • recognise indicators of small animal behaviours? • seek feedback from client’s owner? 				
<p>When you analyse the client and owner assessment information do you:</p> <ul style="list-style-type: none"> • identify and routinely observe essential requirements for the maintenance of clinical and practitioner hygiene? • consider the potential sensitivities of the client and owner and that you as the practitioner, adapt your approach accordingly? • through observation, palpation and sensory information gathering techniques assess the client? • take any veterinary diagnosis into account during the assessment process and record it? • identify contra-indications to any subsequent treatment and record them? 				

VPAU213 Plan the small animal Bowen therapy treatment strategy

This unit covers the knowledge and skills required to interpret and utilize information gathered in the health assessment as the basis for Small Animal Bowen Therapy treatments and to inform the client's owner.

All animals must be treated with due respect and integrity, their treatment complying with any regulations or legislation pertaining to working with animals e.g. State Veterinary ACTs, the "Cruelty to Animals ACT" or "Animal Welfare ACT", etc.

Questions	Answers		What is your evidence?	Result
	Yes	No		
<p>Do you interpret and record assessment outcomes by:</p> <ul style="list-style-type: none"> the case history and the results of the small animal health assessment to determine your treatment and record the results? the signs and symptoms of possible underlying conditions in the small animal client are confirmed as indications or contra-indicators of treatment procedures and for any referral and then recorded? collate and record information in ways that can be understood readily by other small animal health professionals? record the interpretation of identified body patterns and gait abnormalities? 				
<p>Do you discuss or inform the client's owner of the following:</p> <ul style="list-style-type: none"> using your knowledge, experience and the small animal Bowen therapy principles determine the treatment priorities once assessed and assigned, in consultation with the animal client's owner? 				

Questions	Answers		What is your evidence?	Result
	Yes	No		
<ul style="list-style-type: none"> • discuss with the small animal client’s owner the rationale for the treatment priorities? • respond to the small animal client’s owner enquiries professionally? • use language the owner understands? • inform the owner of any referral and collaborative options available when necessary? 				
<p>Do you develop the treatment strategy after considering:</p> <ul style="list-style-type: none"> • using alternative treatment approaches and strategies for treatment are established according to an assessment of small animal client’s condition and circumstances? • any contra-indications to treatment and possible complicating factors are ascertained and treatment strategies selected according to small animal Bowen Therapy principles? • the animal’s condition and circumstances are considered before an appropriate treatment strategy is determined? 				

Questions	Answers		What is your evidence?	Result
	Yes	No		
<p>Do you negotiate agreement to the treatment strategy and plan with the small animal client’s owner by:</p> <ul style="list-style-type: none"> • discussing the small animal treatment strategy and plan with the owner, and answering their questions and ensuring their understanding? • explaining any perceived risks or constraints associated with the small animal client’s condition and treatment to the owner? • gaining agreement with the strategy and plan with the animal’s owner? • discussing the different roles of the practitioner, the small animal client, and the owner within the treatment plan? • acknowledgement of their role in recommended post treatment activities is gained from the owner and recorded? 				

VPAU214 Provide the small animal Bowen Therapy treatment

This unit describes the knowledge and skills required to administer Small Animal Bowen Therapy treatments according to the philosophy and practices in a Small Animal Bowen Therapy framework.

All animals must be treated with due respect and integrity, their treatment complying with any regulations or legislation pertaining to working with animals e.g. State Veterinary ACTs, the “Cruelty to Animals ACT” or “Animal Welfare ACT”, etc.

Questions	Answers		What is your evidence?	Result
	Yes	No		
<p>When managing the treatment do you:</p> <ul style="list-style-type: none"> • explain to the client’s owners the initial small animalBowen therapy treatment plan? • answer any queries from the owner with clarity, using appropriate language factors which may interfere with the effectiveness of the small animal Bowen therapy treatment? • use honesty and integrity when explaining small animal Bowen therapy treatment plans and recommendations to the owner. • explain to the owner the modes of administration and management of the treatment? • confirm informed consent for treatment with the owner before the commencement of the client assessment and treatment processes? • apply the small animal Bowen therapy treatment according to the treatment plan? • Recognise reactions to the small animal Bowen therapy treatment and respond as necessary? 				

Questions	Answers		What is your evidence?	Result
	Yes	No		
<p>Do you adjust the small animal Bowen therapy techniques as required by:</p> <ul style="list-style-type: none"> • using safe work practices at all times to protect the horse, practitioner, assistant, and owner/rider/trainer while the equine Bowen therapy techniques are being applied? • applying the small animal Bowen therapy techniques according to a treatment plan? • seeking feedback from the client and owner and acknowledging and then acted on during the application of the small animal Bowen therapy techniques? • adapting the small animal Bowen therapy techniques to achieve specific therapeutic outcomes? 				
<p>Do you evaluate treatment after completion by:</p> <ul style="list-style-type: none"> • reviewing treatment outcomes with the client and the owner ? • considering any progress from any of previous treatments and record all of the outcomes? • review the small animal Bowen Therapy treatment plan? • Determine the need for ongoing and/or additional treatment? • Document recommendations fully? 				

Questions	Answers		What is your evidence?	Result
	Yes	No		
<p>Do you plan ongoing treatment with client’s owner by:</p> <ul style="list-style-type: none"> • negotiate changes to the treatment plan with the client’s owner to ensure optimal outcomes? • Requesting the owner monitor reactions and contact you, the practitioner, as required? • clearly explain to the client’s owner the time, location and content of future treatment sessions? • independence and responsibility of the client’s owner in the treatment process are promoted at all times? 				